



Volunteer/ Internship Application

Name: _____ Date: _____

Address: _____

Day Phone: (____) _____ Eve. Phone: (____) _____ Best Time to Call: _____

Email Address: _____ Cell phone/Pager: _____

School: _____ Major: _____

Employer: _____ Occupation: _____

Education:

Completed

- ☐ High school/ GED
- ☐ Vocational/ Business School
- ☐ College
- ☐ Graduate School
- ☐ Law School

Currently Enrolled

- ☐ College Circle current standing:
Fr So Jr Sr
- ☐ Graduate School
- ☐ Law School Circle current standing:
1st 2nd 3rd
- ☐ Vocational/ Business School

Additional Training: _____

Languages Spoken Fluently: _____

Volunteer Experience: _____

Please State Your Career Goals: _____

The Criminal Division needs help in the following areas. Check areas of interest.

- | | |
|--|---|
| <input type="checkbox"/> Crimes against the elderly | <input type="checkbox"/> Providing resources and referrals to victims/witnesses |
| <input type="checkbox"/> Domestic Violence Unit | <input type="checkbox"/> Child abuse cases |
| <input type="checkbox"/> Case Preparation Unit | <input type="checkbox"/> Rule 9 Intern (3 rd year law students) |
| <input type="checkbox"/> Harassment Advocacy | <input type="checkbox"/> Paralegal |
| <input type="checkbox"/> Criminal history computer reports | <input type="checkbox"/> Research and statistical reports |
| <input type="checkbox"/> Administration | <input type="checkbox"/> Obtaining certified court documents |

It is our goal to match your interests and skills with the needs of this office. However, assignment of specific tasks will be at the discretion of the supervisor.

CRIMINAL DIVISION

710 Second Avenue, Suite #1414, Seattle, Washington 98104-1700
Tel: (206) 684-7757 Fax: (206) 684-4648 TTY: (206) 233-7206
an equal employment opportunity employer

Complete the following if you are expecting to receive course credit. Professor or Contact person: _____ Ph. () _____ Course or Major: _____
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Why are you interested in volunteering in the Criminal Division?

Describe your knowledge of, or experience with, the criminal justice system.

Have you ever been a victim or witness in a Seattle Municipal Court Case? _____
If Yes, when _____

The office is open between the hours of 8:am and 5:pm Monday through Friday. Indicate when you are available.				
Monday	Tuesday	Wednesday	Thursday	Friday
_____ to _____	_____ to _____	_____ to _____	_____ to _____	_____ to _____
Total Hours / Week: _____ (Minimum hours for an internship: 8/week)				
Expected start date: _____ Expected end date: _____				

You will need to attach the following to your application. We are unable to process incomplete applications.

1. Current resume
2. List of three professional references with addresses and telephone numbers
3. Completed and signed Background Records Information form (attached)

Signature: _____ Date: _____

Please send your completed application materials to:

Dick Roth, Volunteer Program Coordinator
710 Second Avenue, Suite 1414
Seattle, WA 98104-1700
(206) 684-7761 Fax (206) 684-4648

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